



**CHECKLIST FOR APPLICANTS**

**LANGUAGE AND CULTURE ASSISTANTS PROGRAM FOR SCHOOL YEAR 2019-20**

**IMPORTANT: PRINT THIS DOCUMENT AND EMAIL IT ALONG WITH THE REST OF DOCUMENTS TO THE REGIONAL EDUCATION ADVISOR**

*DO NOT SEND DOCUMENTS SEPARATELY OR UNTIL YOU HAVE OBTAINED AND UPLOADED ALL OF THEM.*

Last name, first name, MI:  State/Province of origin:

Please, initialize after each applicable category. Once you have completed all these sections, your application will be considered./8

**COPIES TO BE EMAILED AS AN ATTACHMENT**

*I am emailing the following documents to my Regional Education Advisor:*

**INITIALS**

- PDF printout form generated by PROFEX, dated and signed
- A scanned signed and dated copy of the Checklist (PDF format)


**UPLOADED DOCUMENTS**

*I have uploaded all the following documents in the appropriate places in PROFEX as indicated in the manual:*

- Main page of my US or Canadian passport
- Copy of my official College transcripts or College degree
- Signed and dated letter of intent or statement of purpose
- Letter of recommendation
- Check only if you are a European citizen.* Medical Certificate


Please, write **N/A** instead of initializing if it is not your case.

Please check one:

- English is my first language or I am a balanced bilingual and have a native-like command of English.
- Le Français est ma langue maternelle ou je possède un niveau de compétence linguistique en Français identique a celui dont la langue maternelle est le Français.

I declare that I am in good physical and mental condition and have no limitations that would impair my ability to teach.

Signed and dated: