



Previous information for applicants:

- Applicants should complete the student visa process by submitting the necessary documents through their respective university or study abroad program located within **our jurisdiction** (New York, New Jersey, Connecticut, Pennsylvania or Delaware). If they study in a center located within another area, please contact the [Consulate of your jurisdiction](#).

Previous information for universities and study abroad programs:

- The university or study abroad program will manage directly with the Consulate all the Student Visa applications that they receive, through a **single representative**.
- The representative must request an appointment with the Visa's Department, sending an email to cog.nuevayork@maec.es. The representative will bring a list with all the applicants' first and last names, nationalities and total amount of the fees. **Fees must be paid with a single money order issued by the USPS** for the total amount of all the student visa applications.
- The representative must deliver **in person** all the required documentation at the Consulate and also collect all the passports with the visas at the end of the process.
- Applications must be clearly classified by duration and destination: they must be organized according to university/city and duration of the program –a) up to 180 days; b) more than 180 days-.
- The Consulate reserves its right to decline the entire group of applications if any of them does not fulfill all the specific requirements (see "Specific requirements" section).
- If there is any minor applicant (below 18 years old), a notarized letter from the parents or custodians will be also required (see "Specific requirements" section).

Attention: In the extremely rare case when the applicant cannot contact with a representative from the university or study abroad program, he/she will be able to set an individual appointment for a long-term visa in the following [link](#). If you cannot find availability at your convenience, please revisit the online appointment system frequently since cancellations are usual. No application will be admitted if sent through mail. In case of applying for the visa as an individual, the applicant must collect it in person in the Consulate, once the process is completed. No other person can be authorized to pick the visa up.

Other considerations:

Every nationality needs a Student Visa to stay in Spain **more than 90 days** with an academic purpose. If the stay in Spain is for **less than 90 days**:

- **US citizens do not need a visa** to study in Spain for **less than 90 days**. However if a US citizen pretends to stay in Spain more than 90 days with an academic purpose then he/she must apply for a Student Visa.
- All nationals that are **not EU citizens** or they are from **countries that require visa** to travel to Schengen countries must obtain a **Schengen Visa** for studies under 3 months.

WHAT IS A STUDENT VISA?

This type of visa allows **to study in Spain** for periods exceeding three months.



By submitting your student visa application you can also apply for the visa for your **spouse and children** under 18 years of age. The **marriage and birth certificates will be required**, bearing the "Apostille of the Hague Convention". If the country issuing such documents is not part of the "Hague Convention" they must be duly legalized.

The visa will be affixed to your passport before you depart the United States and it must be presented at your point of entry into the Schengen countries.

If your documents are accepted to process the visa they will not be returned. It takes at least 2 to 4 weeks to process this type of visa. During this time no telephone or email consultations will be taken by this office regarding your visa status. There is no option to expedite the process.

If granted your visa will allow you to study in Spain for the requested period of time, as specified on the visa sticker: ("del... al..."). Keep in mind the **date format in Europe: Day/Month/Year (DD/MM/YYYY)**.

If your **stay** in Spain is for a period **longer than 180 days** you will have to **request**, within one month of your arrival in Spain, an authorization for the completion of your studies as well as the proper **student ID card from the Police Department** in Spain ([Oficina de Extranjería de la Policía Nacional](#)).

SPECIFIC REQUIREMENTS

Applicants must submit to the university or study abroad program representative the below mentioned documents. If the documents are accepted for the visa process at the Consulate, they will not be returned.

1. One [national visa application form](#) duly filled out and signed. It is very important to include the applicant's **email address** and telephone number for any response from the Consulate.
2. **Original passport**. The passport must be valid for the intended period of your stay in Spain with at least one blank page to affix the visa. **Note**: if the applicant submits a **photocopy** of the passport – because the original passport needs to be kept during the visa processing– the **original passport** will only be accepted when presented **in person** at this Consulate General.
3. One passport size **photograph** in color, 2 x 2 inches (51 x 51 mm) in size, printed on matte or glossy photo quality paper, taken within the last 6 months to reflect your current appearance and in front of a plain white or off-white background. **Stick the photo** on the space provided in the application form. Please **do not staple** or use any other option apart from glue to attach the photo to the form.
4. **Non-US citizens**: only **copies** of Alien Residence Card (Green-Card) or residence visa valid in USA (except B1/B2).
5. **Letter of acceptance** as a full time student from the **Spain's University/School or US program**, indicating: name, address and registration number of the school with Spain's Department of Education (*Ministerio de Educación de España*), full payment of tuition, duration of the program, subjects of the study and hours of study per week which must be no less than 20.
6. **Health insurance**: international insurance coverage for health/accident, with a minimum coverage equal to €30,000 (or its equivalent in dollars) and including **explicitly "repatriation" and "evacuation"** coverage during the planning period of stay in Spain.
7. **Proofs of financial means** during your stay. Please provide **one** of the following:
 - a. **Letter from the university or school** in Spain or in the US assuming full financial responsibility during your stay (this is often included into the acceptance letter).



- b. **Proof of financial aid or scholarship** for at least \$700 per month for room and board.
 - c. **Notarized letter from the parents or legal guardians** assuming full financial responsibility for at least \$700 per month for room and board. Suggested wording: "I hereby certify that I'm the (father/mother/other) of (...), will support him/her with a monthly allowance of at least \$700 while he/she is in Spain and that I'm financially responsible for any emergency that may arise".
 - d. Personal **bank account statements** showing at least \$700 per month of stay.
8. **Money order** to pay the non-refundable fee. To obtain more information about the consular fees enter the next [link](#). Money orders **must be included** along with the rest of the visa application. Do not send money orders separately or this Consulate will not be responsible for additional times on the visa processing.
9. Only for **applicants under 18 years of age**:
- a. **birth certificate** of the minor,
 - b. **notarized authorization letter** to apply for the visa from the parents or legal custodians,
 - c. **document from the legal custodian/s** in Spain and **certified by a notary public** in Spain, stating that they will take care of the minor and they have no objection that the authorities in Spain can verify their certificate of sexual offences.

For periods of stay longer than 180 days it is also necessary:

- a. **Copy of the Police Record Certificate** for persons 18 years old and up from the country of origin or place/s of residence during periods of more than six months within the past five years, bearing the "Apostille of the Hague Convention" (see additional information below). If the country issuing such documents is not part of the "Hague Convention" they must be duly legalized. The **original** certificate must be kept and brought to Spain in case of being required by the Spanish Police.
- b. **Medical certificate**: doctor's statement on a doctor or medical center letterhead, indicating that the student has been examined and found in good physical and mental health to travel to study abroad and is free of contagious diseases or any other illnesses which could lead to public health repercussions according to the International Sanitary Regulations-2005 of the [World Health Organization](#).

Special notes for police certificates

For the US records issued by the F.B.I. or State Police background checks are valid. Local Police background checks will not be accepted. Also remember that an **apostille certification is required for Spain**. An apostille is a certification that a document that has been "legalized" or "authenticated" by the issuing agency through a process in which various seals are placed on the document.

Does the FBI provide apostilles?

Yes. The CJIS Division will authenticate US Department of Justice Order 556-73 fingerprint search results for international requests by placing the FBI seal and the signature of a division official on the results if requested at the time of submission.

Documents prepared in this way may then be sent to the US Department of State by the requester to obtain an apostille if necessary. This procedure became effective on January 25, 2010 and will apply only to documents finalized after that date.

Requests to authenticate previously processed results will not be accepted.

This procedure replaces the letter formerly provided by the CJIS Division that indicated the service was not provided. The apostille service is not provided to individuals requesting search results for Canadian immigration, as it is not required for this purpose.



MINISTERIO DE
ASUNTOS EXTERIORES,
UNIÓN EUROPEA Y
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CONSULADO GENERAL DE ESPAÑA
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•ADDITIONAL REQUIREMENTS MAY APPLY•